



## Annex 7 - Draft of Student Agreement for Erasmus Mundus scholarship holders

*There will be a specific agreement for each category: Partner Countries/Programme Countries and Self/Externally funded students*

### ERASMUS MUNDUS JOINT MASTER DEGREE Food Innovation and Product Design

**AgroParisTech**, established in AgroParisTech - Centre de Massy, 1 Avenue des Olympiades, F- 91744 MASSY cedex, FRANCE, as Coordination Institution of the Erasmus Mundus Joint Master Degree in Food Innovation and Product Design (FIPDes), represented by Agnès BONNEVILLE, Administrative and Financial Manager, hereinafter called “FIPDes”,

of the one part, and

Last Name: \_\_\_\_\_

First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Place of birth: \_\_\_\_\_

Nationality: \_\_\_\_\_

**the student**, hereinafter called “Student”, of the other part, HAVE AGREED to the following terms and conditions.

#### **Introduction: admission to the FIPDes EMJMD**

The student declares to meet the requirements to follow the Erasmus Mundus Joint Master Degree in Food Innovation and Product Design, hereinafter called EMJMD FIPDes; particularly he/she holds of a Bachelor degree (or equivalent) and has the required English proficiency (as mentioned on the EMJMD FIPDes website and on the online application tool). The student declares that the information provided during the application and registration, on the provided online application and pre-registration tools, is authentic.

- I have **never** been granted an Action 1 Erasmus Mundus Master Course or EMJMD scholarship.
- I have **not** spent more than 12 months in Europe over the last five years.
- I committed myself to participate to the EMJMD/EACEA surveys/evaluations and to join the Erasmus Mundus Alumni Association (EMA).

#### **Article 1: Amount and payment of the scholarship**

**§1.** The student will receive a “Programme/Partner Country” scholarship of up to €35,000/€49,000 in total, granted by the European Commission to finance his/her participation in the two-year EMJMD FIPDes, starting in the academic year 2017-2018.

**§2.** The student agrees that FIPDes will deduct the participation cost of €4,500/€9,000 per year, that is €9,000/€18,000 in total, from the scholarship. This participation costs covers the 24 months of the EMJMD FIPDes.

**§3.** The scholarship includes a €24,000 living allowance to contribute to the cover of the living costs during the 24 months of the EMJMD FIPDes. It will be paid directly to the student personal bank account in monthly instalments of €1000, provided that the student complies with **Article 3**.

**§4.** The scholarship includes a mobility grant of €1,000 per year, i.e. €2,000 in total for travel costs for Programme Country students. For the Partner Country students the mobility grant is up to €3,000 per year (according to the location of residence), plus €1,000 once for installation costs that is up to €7,000 in total, which will be paid to cover the mobility of the student to Europe (student’s travel

cost, installation and other personal costs), within Europe (for the mobility required by the FIPDes mobility tracks) and back to his/her home country (at the end of the two years). This mobility grant will be paid directly to the student personal bank in two equal instalments, one at the beginning of the first academic year, the other at the beginning of the second academic year.

**§5.** The participation costs mentioned in **Article 1 §2** includes the following:

- Registration in a minimum of two and a maximum of three EMJMD FIPDes institutions (that is University registration fees)

- Insurance coverage of the student, under the Erasmus + programme, according to the “Minimum Requirements for the health and accident insurance coverage provided under EMJMD”: [https://eacea.ec.europa.eu/sites/eacea-site/files/documents/2c\\_guidelines-for-insurance.pdf](https://eacea.ec.europa.eu/sites/eacea-site/files/documents/2c_guidelines-for-insurance.pdf)

All information about the Emis2/Marsh insurance: <https://www.marshconnect.eu/emis2MC.htm>

- Participation to the Joint FIPDes Week (at the start of the course and at the end of the 2-year programme).

- Participation to the Summer School

- Administrative assistance (support for visa issues, accommodation, bank account, etc.).

Other student costs, such as document application, visa and residence permits, local transportation, travels to the host universities and accommodation, including the travel and accommodation expenditures to participate to the FIPDes Week, are not covered by these participation costs.

**§6.** The student will open a personal European bank account in € currency and will provide the full details of this account to FIPDes. FIPDes will transfer the grant to this account.

**§7.** The student shall refuse any other scholarship or subvention financed by the Commission of the European Communities under other Community programmes.

**§8.** The scholarship does not create or entitle an employer-employee relation between FIPDes and the Student.

## **Article 2: Contents of the EMJMD FIPDes**

**§1.** The FIPDes institutions will use their best endeavours to provide the student with tuition, supervision, assessment and support services of a professional standard. The relevant information concerning the structure and organization of the Master programme, its calendar, milestones, courses’ outline and their evaluation, the internship and MSc. thesis regulation and the grading system to assess the student’s performance are published on the FIPDes website and intranet and form part of this contract.

**§2.** During the fourth semester, students will have the opportunity to pursue their MSc thesis in one of the Consortium partner or the FIPDes associated partners. Within the framework of the FIPDes Consortium, the local rules apply for the assessment of the MSc. thesis.

**§3.** At the end of the EMJMD FIPDes, provided that the student has successfully met the requirements, he/she shall receive two or three (according to the chosen study track) national Master Degrees from the institutions in which he/she studied, with the FIPDes joint diploma and the FIPDes joint diploma supplement.

National Master Degrees awarded to the students at the end of the programme:

All students:

► Université Paris-Saclay, operated by AgroParisTech, France: Master in Sciences, Technologies, Santé – Mention Nutrition et Science des Aliments

► DIT, Ireland: Master of Science in Culinary Innovation and Food Product Development

Students who have chosen one of these study tracks:

► UNINA, Italy: Laurea Magistrale in Scienze e Tecnologia Alimentari

► Lund University, Sweden: Master of Science, Main area: Food Product and Packaging Development

## **Article 3: Attendance of courses and assessments**

**§1.** The student hereby commits him/herself on his or her honour to duly attend the academic programme and the prescribed lectures and examinations of the EMJMD FIPDes, having duration of two academic years, beginning on [Date] 2017 and finishing at the graduation ceremony on [Date] 2019. They will attend courses in at least two of the following participating institutions of the EMJMD FIPDes: AgroParisTech (APT, France), Dublin Institute of Technology (DIT, Ireland), Lund University (LU, Sweden) and Università degli Studi di Napoli Federico II (UNINA, Italy). Introduction week(s) is considered part of the academic programme of the EMJMD FIPDes, therefore attendance is compulsory in each participating institutions within the study track chosen by the student. The academic programme ends after the FIPDes Final Week during which pedagogical

activities, networking with students and alumni and the graduation ceremony will be held. The student enrolls on a full-time basis, without undertaking any occupation with regular salary in parallel to the studies of the EMJMD FIPDes.

§2. The student shall follow the rules for attendance and discipline in place in each of the EMJMD FIPDes institutions that he/she may attend, following his/her study track. Each EMJMD FIPDes institution shall provide the student with a written copy of relevant rules.

§3. The student is obliged to obtain his/her residence permit from the national and local authorities upon his/her arrival in the host countries if required.

§4. The student engages to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will specially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipments and installations and will not perform any unauthorized access or violation of departmental, school or institution rules. Any incident against this compromise will be treated by FIPDes and may cause the exclusion of the student from the EMJMD FIPDes.

§6. In the case that:

- FIPDes notices non-attendance to the course (lectures, practical sessions, field trips, informative and official meetings...)

o that the student cannot justify with medical certificates,

o for which permission has not been granted by the FIPDes staff (to ensure permission, the student shall preferably ask in advance),

- the student fails to validate a year of study,

- the student is the subject of disciplinary measures leading to his/her exclusion from the EMJMD FIPDes institutions,

- the student is the subject of legal prosecutions that prevent him/her from attending the EMJMD FIPDes,

- the student withdraws from the EMJMD FIPDes, on his/her own decision or by force majeure,

**The student understands that he/she shall be excluded from the EMJMD FIPDes.** In case of exclusion, the local rules of the institution in which the student is currently studying will apply (in particular the appeal procedure, if existing).

§6. In such an event, the student hereby makes a commitment on his/her honour to reimburse the FIPDes Coordinating Institution (AgroParisTech, France) the excess funding from the grant(s) allocated to him/her, which consists in:

- any FIPDes funds received covering the period following the date of exclusion

- except for the sums stipulated in **Article 4 §1, §3 and §4.**

#### **Article 4: Reimbursement**

§1. As an exception to **Article 3 §6**, the student shall not refund sums he/she perceived for the following:

- the rent of his/her accommodation, for the month of the day of his/her exclusion,

- tuition fees perceived for the remainder of the EMJMD FIPDes; tuition fees amount to €9,000 per year for Partner Countries students, €4,500 per year for Programme Countries students

- sums the student shall need to live between the exclusion day and the end of the calendar month (e.g. food, transportation), within a limit he/she shall agree on with FIPDes.

§2. Upon exclusion, the student shall in due time and before his/her departure pay for the rent of his/her accommodation, for the month of the day of his/her exclusion, and any bank fees, bank charges or insurance fees contracted by the student.

§3. FIPDes shall pay to the student the full amount of the monthly payment (living allowance) of the scholarship for the month of the day of his/her exclusion, thus enabling the student to fulfil the commitments in **Article 4 §2.**

§4. In addition, FIPDes shall allocate funds to the student to cover the cost of travel back to his/her country of origin that the student shall not refund.

§5. For the student's information, the Partnership Agreement (PA [number]) between the FIPDes Coordinating Institution (AgroParisTech, France) and the Education, Audiovisual & Culture Executive Agency (EACEA) of the Commission of the European Communities which funds the EMJMD FIPDes, imposes upon the FIPDes Coordinating Institution, following the exclusion or the withdrawal of a student from the EMJMD FIPDes,

- to make the remainder of the scholarship allocated to that student available to a new applicant

- to refund the EACEA of the Commission of the European Communities with the remainder of the scholarship allocated to that student if no new applicant is enrolled as a replacement
- except for funds mentioned in **Article 4 §1, §3 and §4** for the prescribed use only.

**Article 5: Modification of the Contract and dispute resolution conditions**

§1. Any alteration to the present Agreement must be communicated in writing. All alterations to the initial situation must be immediately communicated by the student to FIPDes. Upon mutual agreement of contractual modifications, FIPDes will issue an addendum to the present agreement.

§2. In case of complaint, the student may appeal to FIPDes Consortium Committee with a reasoned writing. The FIPDes Consortium Committee will consider the issue and will solve it within a month. However for a specific complaint about a specific service or facility provided by a member institution, the student shall invoke the complaints procedure of that institution.

§3. FIPDes Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present agreement. The student is obliged to accept the necessary insurance related to the activities for the full duration of the study period.

§4. Without prejudice to the general consequences laid down in national law applicable in the present Contract, FIPDes reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the French courts are designed as the only competent authorities to resolve any legal dispute between FIPDes and the student emerging from the contract. The present contract will be governed by the French Law.

**The student agrees with the terms of this contract by signing the copy**

Signed in twofold

<b>Student</b>	<b>FIPDes</b>	<b>FIPDes</b>
Name:	Programme Coordinator (Barbara Rega)	Coordinating Institution (AgroParisTech)
Date:	Date:	Date:
Signature:	Signature:	Signature:

